



VILLAGE OF MOUNT PLEASANT TOURISM COMMISSION  
POST PROJECT/EVENT REPORT

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**Organization Information**

Organization \_\_\_\_\_  
Project/Event \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email \_\_\_\_\_  
Phone Number \_\_\_\_\_

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**Follow-up reporting**

*Please answer all questions below. Supplement forms and documentation should be attached at the time of report submittal. **Reports are due 60 days following the end of the project/event. Failure to submit the report will result in the organization not being awarded funds for the following year.***

1. Provide an overall report of the project/event. Include a total number of overnight stays in the Mount Pleasant area.
2. What was the total attendance?
3. Provide actual marketing expenses, samples of printed materials, social media posts and any scripts for radio/TV.
4. Detail the methodology used to survey attendees to establish statistics of where they live and overnight stays.
5. What is the future of the project/event?

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*As the authorized representative for this project/event and organization, I hereby attest and certify that the information provided in this report is true and correct to the best of my knowledge.*

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_